

Letter of Authorization to Collect Certificates

From,

Dt.

Name:

Regd. No.:

Branch:

Mobile No.:

To,

The Controller of Examinations,
S R K R Engineering College
Bhimavaram – 534204.

Sir,

I, _____ have
been a student of your college and completed B. Tech./M. Tech. in write month & year.

I hereby authorize Sri/Smt. _____
who is my father/mother to collect my PC / CMM / OD certificate from confidential section
as I was unable to collect the same.

Kindly allow Name of father/mother to collect the
PC / CMM / OD on my behalf. My father/mother will produce Aadhar card of myself and
him/her self at the time of collection of my certificates. I will abide by the rules and
regulations of the college in this regard.

Thanking you,

Details of the authorized person:

Name:

Aadhar No.:

Mobile No.:

Yours Sincerely,